

NOTICE N.º 015/2026

COMPETITION FOR THE AWARD OF A GRANT, IN ACCORDANCE WITH THE PROVISIONS OF THE RESEARCH GRANT REGULATIONS OF UALG

TITLE: 1 Master Fellowship (1 BI-M)

A competition is open for the award of 1 Master Fellowship (1 BI-M) within the scope of the R&D project reference CAC/0007/2022 - "Centro Académico clínico (CAC) de Investigação e Formação Biomédica do Algarve (AD-ABC)", funding by Programa de Financiamento Plurianual de Centros Académicos Clínicos – CAC 2023-2025 pela Fundação para a Ciência e Tecnologia (FCT), under the following conditions:

1. Scientific Area: Communication

2. Admission Requirements:

- a) Holders of a Master's degree in Communication Sciences, Marketing or related areas (Communication, Public Relations, Organisational Communication, Communication Design, Journalism, Marketing, Digital Marketing).
- b) Desirable skills - Effective technical experience in:
 1. Proven proficiency in communicating complex ideas and concepts to different types of audiences (specialists and non-specialists) clearly and effectively;
 2. Ability to identify the organisation's communication and marketing needs;
 3. Experience in managing website content on web platforms and with experience in WordPress (Management and Creation of Web Pages);
 4. Expertise in internal and external communication techniques;
 5. Strong marketing and communication skills;
 6. Science communication skills;
 7. Experience in branding and brand positioning;
 8. Expertise in Microsoft Office;
 9. Strong motivation and team spirit;
 10. Good organisational and communication skills
- c) Documents that must instruct the application:
 1. Motivation letter;
 2. Detailed Curriculum vitae in English according to the requirements of the application;
 3. Copy of Master Certificate recognized by a Portuguese Public Higher Education Institution or by DGES – Directorate General for Higher Education (if the degree was awarded by a foreign University) if applicable;
 4. Other documents considered relevant to the evaluation and adequacy of the solicited profile;
 5. The contact information of two referees.

Taking into account paragraphs 1 and 2 of Article 6 (Research Grants) of the Research Grants Regulations of the Foundation for Science and Technology:

"1. Research grants, hereinafter referred to as BI, are intended for R&D activities by students enrolled in an integrated master's degree, a master's degree or a doctorate, with a view to consolidating their scientific training through the development of research work leading to the award of the respective academic degree, whether or not integrated into R&D projects.

2. The scholarships referred to in this article may also be intended for the performance of R&D activities by graduates or masters enrolled in non-degree courses integrated into the educational project of a higher education institution, developed in association or cooperation with one or more R&D units."

3. Project Objectives:

Considering points 1 and 2 of Article 6, Research Grants of the Research Grant Regulations of the Foundation for Science and Technology. Or point 1 of Article 5, Research Grants of the University of Algarve Grant Regulations:

1. Research grants, hereinafter referred to as BI, are intended for the performance of R&D activities by students enrolled in integrated master's, master's or doctoral programs, aiming at consolidating their scientific training through the development of research work leading to the attainment of the respective academic degree, whether or not integrated into R&D projects.

2. The grants referred to in this article may also be intended for the performance of R&D activities by graduates or masters who are enrolled in non-degree-granting courses integrated into the educational project of a higher education institution, developed in association or cooperation with one or more R&D units.

The selected candidate will play a key role in the project and will perform the following tasks:

1. Develop and implement the CAC's marketing and communications strategy plan;
2. Develop partnerships with strategic organisations in the region and develop branding and promotional materials;
3. Planning and developing content for the website, institutional social networks, newsletters, press releases and other external communication platforms;
4. Collaborating with the research team to develop concepts and narratives (written and visual) that effectively communicate the intended message;
5. Coordinating, planning and managing the organisation's internal communication activities (team and associates);
6. Managing and monitoring media relations;
7. Coordinating the organisation of events and developing all related communication;
8. Producing leaflets, news items, press releases, videos and other communication materials according to the needs of the projects underway;
9. Preparing activity reports related to communication/marketing functions for integration into project reports and activity plans whenever necessary;
10. Represent the CAC at events, fairs and similar initiatives, when requested.

4. **Applicable Legislation and Regulations:** Research Fellow Statute, approved by Law No. 40/2004 of August 18, as amended by Decree-Law No. 65/2024 of October 1, and the Foundation for Science and Technology Research Grant Regulations (<https://files.diariodarepublica.pt/2s/2019/12/241000000/0009100105.pdf>).

5. **Workplace:** The work will be carried out at ABC, Universidade do Algarve, Ed. 2, 3º piso Campus de Gambelas, 8005-139 Faro, Portugal, Faculdade de Medicina e Ciências Biomédicas da Universidade do Algarve, under the scientific supervision of Profº. Doutor Clévio Nóbrega.

6. **Duration of grant(s):** The grant will last of 6 months, with the start date scheduled for march/april, 2026. The grant contract may be renewed until the end of the project, taking into account the and the Foundation for Science and Technology Research Grant Regulations (<https://files.diariodarepublica.pt/2s/2019/12/241000000/0009100105.pdf>).

7. **Monthly maintenance allowance amount:** The monthly maintenance allowance is € 1309,64. The maintenance allowance will be paid monthly by bank transfer. (https://www.fct.pt/wp-content/uploads/2025/02/Tabela_valores_SMM_2025.pdf).

8. **Candidate evaluation:** In accordance with the provisions of Article 11.2 of the Foundation for Science and Technology Research Grant Regulations, the evaluation of candidates will be based solely on the following criteria:

The curriculum evaluation will be expressed in a numeric scale from 0 to 20 and will take into account the elements required for the application, with the following weights:

a) motivation letter (20%) and detailed Curriculum vitae (80%).

b) The detailed CV will be assessed according to the following criteria: Previous experience in communication and/or website content management on web platforms (60%), experience in event organization and science communication (20%), and experience in WordPress (15%); Organisation and clarity of the CV (5%).

c) The top three candidates will be invited for an individual interview. References will be asked for their contact details, including e-mail and telephone number.

d) In this case, the CV assessment will have a weight of 80 per cent and the interview will have a weight of 20 per cent. The final ranking list is obtained by ordering the average of the final scores of each member of the Jury.

e) If there is no interview, the final ranking list is the same as the curricular assessment ranking.

f) In the event of a tie, the chairman of the jury may take the final decision to break the tie between the candidates.

g) In accordance with the Decree-Law no. 29/2001, from February 3, candidates with disabilities are favored when equally classified. This prevails above any other legal preference. The candidates must declare their type and degree of disability in their motivation letter, as well as the means of communication/expression to be used in the selection process.

9. The evaluation process may include an interview with the candidates or a portion of them, to be selected by the Evaluation Panel, which will have a maximum weighting of 20%.

10. Composition of the application evaluation board: The Application Evaluation Board is composed of three full members and one alternate (all PhDs):

Clévio Nóbrega (President) (University Lecturer, FMCB);
Raquel Andrade (Full member) (University Lecturer, FMCB);
Joana Apolónio (Full member) (Researcher, ABC-RI, FMCB);
Marta Botelho (Alternate member) (Researcher, ABC-RI, FMCB).

11. Publication/notification of Results: The final evaluation results will be published on the Ualg website, in a list ordered by the final grade obtained, and the successful candidate will be notified via email.

12. Application Deadline and Submission Method: The competition is open from **06/03/2026 to 19/03/2026**.

13. Applications must be accompanied by the following documents:

- a) Official identification document (simple copy or legal equivalent). Applicants of non-Portuguese nationality must present a residence permit, permanent residence certificate, or long-term resident status, valid on the scholarship start date. Any of these may be replaced, in its absence, by a declaration of honor by the candidate. However, this must be submitted during the scholarship contracting phase, under penalty of forfeiture of the scholarship award;
- b) Curriculum Vitae;
- c) Copy of the qualification certificates for the academic degrees held, specifying the final grade and, if possible, the grades obtained in all courses taken;
- d) Other documents deemed relevant due to the type and modality of the scholarship.
- e) The Application for Application to the Competition, dated and signed, must be addressed to the President of the Competition Evaluation Panel, (<https://www.ualg.pt/sites/default/files/documentos/2022-12/anexo-iii-requerimento-para-candidatura-bolsa-en.pdf>), it can be sent by post to the address: University of Algarve, Campus of Gambelas, 8005-139 Faro a/c Clévio Nóbrega, ABC-RI, Ed.2, Ref.^a Projeto CAC/0007/2022 or by email to cdnobrega@ualg.pt. In the aforementioned application, **you must expressly consent to all notifications related to the bidding process being sent to the indicated email address.**

14. Documents to be submitted for the scholarship agreement:

- a. Individual Taxpayer Registry (INV) information, if the applicant is a nationality other than Portuguese, must be submitted during the scholarship agreement process, under penalty of forfeiture of the scholarship award;

- b. Documents proving that the applicant meets the requirements for the respective type of scholarship, namely, proof of enrollment and registration and the study cycle or course that does not confer an academic degree;
- c. Declaration of the advisor(s) assuming responsibility for supervising the work plan, in accordance with Article 5-A of the Research Scholarship Statute, as well as guaranteeing the necessary conditions for the successful development of the work and compliance with the duties set forth in Article 13 of the Research Scholarship Statute;
- d. Declaration of Commitment to the Exclusive Dedication Regime.

15. Deadlines and Procedures for Complaints and Appeals:

Candidates may, if they so wish, comment on the draft decision to award the requested scholarship, at a hearing for interested parties within 10 business days, under the terms and for the purposes set forth in Article 121 of the Code of Administrative Procedure.

Candidates have the right to complain to the evaluation panel within 10 business days regarding the commission or omission of any act.

An appeal may be filed against the final decision of the application evaluation panel to the Rector within 10 business days of notification.

16. Scholarship Contract:

After receiving all required documentation, a scholarship contract will be signed with the selected candidate(s) in accordance with the attached template.

17. Evaluation of Fellow(s):

At the end of each fellowship contract period, the advisor will evaluate the fellow(s)' work by applying the following criteria, in accordance with the attached template:

- a) Technical and scientific performance;
- b) Compliance with the work plan
- c) Punctuality

The University of Algarve reserves the right to cancel the fellowship award process, within the scope of the Project in question, whenever funding is not awarded.

University of Algarve, 27 of February of 2026

The Principal Investigator

Prof. Doutor Clévio Nóbrega