

NOTICE N.º 056/2025

OPEN CALL FOR RESEARCH GRANT APPLICATION WITHIN THE TERMS LAID DOWN OF THE REGULATIONS FOR RESEARCH SCHOLARSHIPS OF THE UNIVERSITY OF ALGARVE

TITLE: 1 Research Fellowship (1 BI-L)

It is now open a call to 1 Research Fellowship (1 BI) within the project reference CAC/0007/2022 - "Centro Académico clínico (CAC) de Investigação e Formação Biomédica do Algarve (AD-ABC)", funding by Programa de Financiamento Plurianual de Centros Académicos Clínicos – CAC 2023-2025 pela Fundação para a Ciência e Tecnologia (FCT) with the following conditions:

Research Field: Biomedicine

Admission Requirements:

- a) Holders of a Bachelor's degree in Biomedical Sciences, Medicine, Pharmacy, or related areas.
- b) Desirable skills:
 1. Knowledge of biomedicine and bioinformatics;
 2. Practical and theoretical knowledge of biology, biochemistry, pharmacology and anatomophysiology;
 3. Experience in data collection and performing statistics;
 4. Ability to respond to complex situations involving direct contact with health professionals and patients.;
 5. Participation in scientific projects and publications in areas relevant to the project;
 6. Strong motivation and team spirit;
 7. Good organizational and communication skills.
- c) Documents that must instruct the application:
 1. Motivation letter;
 2. Detailed Curriculum vitae in English according to the requirements of the application;
 3. Copy of Bachelor Certificate, recognized by a Portuguese Public Higher Education Institution or by DGES – Directorate General for Higher Education (if the degree was awarded by a foreign University);
 4. Other documents considered relevant to the evaluation and adequacy of the solicited profile;
 5. The contact information of two referees.

Work Plan:

The selected candidate will play a key role in the project and will perform the following tasks:

1. Collection, integration and analysis of data from various sources (e.g. clinical, biochemical);
2. Databases creation and update, and application of statistical methods for analyses;
3. Performing functional tests and other assessments in a hospital setting;
4. Collaboration in the writing of abstracts for conferences, scientific articles and project reports;
5. Participation in actions to disseminate the results obtained to the scientific/technical community and the general public.

Applicable legislation and regulations: Statute of the Scientific Research Fellow, approved by Law nº 40/2004, of August 18, in the current wording conferred by Decree-Law nº 123/2019, of August 28 and the Regulation for Research Grants of the Foundation for Science and Technology (<https://files.diariodarepublica.pt/2s/2019/12/241000000/0009100105.pdf>).

Working place: The work will be developed at ABC-Ri, Universidade do Algarve, Ed. 2, 3rd floor Campus de Gambelas, 8005-139 Faro, Portugal, coordinated by Prof. Doutora Ana Luísa De Sousa Coelho.

Duration of the grant: The fellowship will have a first contract of 3 months duration, beginning on September 2025. The contract may be renewed until the end of the project, considering Regulation for Research Grants of the Foundation for Science and Technology (<https://files.diariodarepublica.pt/2s/2019/12/241000000/0009100105.pdf>).

Value of monthly maintenance allowance: The monthly maintenance allowance corresponds to € 1040,98. The maintenance allowance will be paid monthly by bank transfer.

Selection criteria will be as follows:

In accordance with nº2 of the article 11º of the FCT Research Grants Regulation, the selection criteria will be as follow: The curriculum evaluation will be expressed in a numeric scale from 0 to 20 and will take into account the elements required for the application, with the following weights:

- a) motivation letter (20%) and detailed Curriculum vitae (CV) (80%).
- b) The evaluation of the detailed CV will be made according to the following criteria: Previous experience in clinical data collection, organization and analysis (30%); Experience in data integration, bioinformatics, or statistics (25%); Experience in applying questionnaires and carrying out functional tests (20%); Participation in projects and/or scientific publications/presentations in areas relevant to the project (20%); Organization and clarity of the CV (5%).
- c) The top three ranked candidates will be invited for an individual interview. Contact information of the referees, including email and phone number will be requested.
- d) In this case, the curriculum evaluation will weigh 80% and the interview will weigh 20%. The final classification list is obtained by ranking the average of the final scores from each jury member.
- e) In case there is no interview, the final classification list is the same as the classification of the curriculum evaluation.
- f) In case of a draw, the president of the jury can make a final decision to untie the applicants.
- g) In accordance with the Decree-Law no. 29/2001, from February 3, candidates with disabilities are favored when equally classified. This prevails above any other legal preference. The candidates must declare their type and degree of disability in their motivation letter, as well as the means of communication/expression to be used in the selection process.

The tender jury shall comprise the following members:

Ana Luísa De Sousa Coelho (Presidente) (Docente, ESSUAlg);
Mónica T. Fernandes (Vogal efetivo) (Docente, ESSUAlg);
Nádia Silva (Vogal efetivo) (Investigadora, ABC-Ri, FMCB);
Joana Apolónio (Vogal Suplente) (Investigadora, ABC-Ri, FMCB).

Publication and notification of the results: Final results will be publicized through an ordered list according to the final grade and posted in a conspicuous and public local of Building 2 (ABC-RI) and communicated to the applicants by e-mail to the addresses indicated by each candidate.

Deadline for applications and submission forms: the call is open from **25/08/2025 a 05/09/2025**.

Applications must be accompanied by the following documents:

- Official identification document (simple copy or legal equivalent). If the nationality is other than Portuguese, it should be presented a residence permit, permanent residence certificate or long-term resident status, valid on the scholarship start date, any of which may be replaced, in its absence, by a declaration of commitment. However, one of the previous must be delivered at the contracting phase, under penalty of forfeiture of the granting of the scholarship;
- Copy of the qualification certificates of the academic degrees held, specifying the final classification and, if possible, the classifications obtained in all subjects taken;
- Curriculum Vitae;
- Passport or identification card for European applicants (copy);

- Other documents considered important by the applicant.
- The Application Request, dated and signed, must be addressed to the President of the Evaluation Panel (<https://www.ualg.pt/sites/default/files/documentos/2022-12/anexo-iii-requerimento-para-candidatura-bolsa-en.pdf>) for the following address: Universidade do Algarve / a/c Ana Luísa De Sousa Coelho, ABC-Ri, Ed.2, Campus de Gambelas, 8005-139 Faro, Ref.^a Notice Projeto CAC/0007/2022 or by email to alcoelho@ualg.pt. If the Application Request is sent by email, **the applicant must duly express his/her consent that all notifications regarding this application are sent to the email address given.**

Documents to be submitted for the scholarship contract:

- Taxpayer Identification Number (NIF), if the nationality is other than Portuguese, it must be submitted during the scholarship contracting phase, under penalty of forfeiture of the scholarship award;
- Supporting documents stating that the applicant gathers all the requirements for this grant, namely the enrolment certificate in an awarding degree study cycle or in a postgraduate course;
- Supervisor Declaration taking the responsibility for the Work plan supervision, according to article 5^o-A of the Statute of Scientific Research Fellow, as well as assuring the necessary conditions for the development of the work plan and in compliance with article 13^o of the Statute of Scientific Research Fellow;
- Declaration of commitment stating the exclusivity regime

Complaints and Appeal Deadlines and procedures

On the decision for granting the Research Grant, candidates may, if they wish, comment on the hearing of interested parties, within 10 working days, under the terms provided for in the Administrative Procedure Code.

From the practice or omission of any act of the evaluation panel, candidates can complain to the body, within 10 working days.

The final decision of the evaluation panel can be appealed to the Rector within 10 working days after the respective notification.

Scholarship contract

With the applicant(s) selected, and after receiving all the required documentation, a scholarship contract will be signed in accordance with the attached model.

Assessment of the scholarship holder(s)

At the end of each period of duration of the scholarship contract, the activity developed by the scholarship holder(s) is evaluated by the supervisor, by applying the following criteria, in accordance with the attached model:

- a) Technical and scientific performance;
- b) Compliance with the work plan
- c) Punctuality

University of the Algarve reserves the right to cancel this application procedure if by any means the contract celebration with the funding entity is not established.

University of Algarve, 25 July 2025

Scientific Coordinator