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### Job offer

JOB

PORTUGAL

[Universidade do Algarve](#) | Posted on: 5 June 2024

**International tender for the position of Assistant Professor, in the subject area of Animation, in the specialty of Animation for Audiovisual or for Cinema or for Multimedia, at the School of Education and Communication of the University of Algarve**

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5 Jun 2024

### Job Information

Organisation/Company	Universidade do Algarve
Department	Institute of Engineering of the University of Algarve
Research Field	Arts » Other
Researcher Profile	Recognised Researcher (R2)
Positions	PHD Positions

<b>Country</b>	Portugal
<b>Application Deadline</b>	17 Jul 2024 - 23:59 (Europe/Lisbon)
<b>Type of Contract</b>	Permanent
<b>Job Status</b>	Full-time
<b>Hours Per Week</b>	35
<b>Offer Starting Date</b>	5 Jun 2024
<b>Is the job funded through the EU Research Framework Programme?</b>	Not funded by a EU programme
<b>Reference Number</b>	Edital n.º 158/2024   OE202401/0938
<b>Is the Job related to staff position within a Research Infrastructure?</b>	No

## Offer Description

### PUBLIC NOTICE

International tender for the position of Assistant Professor, in the subject area of Animation, in the specialty of Animation for Audiovisual or for Cinema or for Multimedia, at the School of Education and Communication of the University of Algarve

By ordinance dated March 20, 2024, issued by the Rector of the University of Algarve, an international tender for the position of Assistant Professor, in the subject area of Animation, in the specialty of Animation for Audiovisual or for Cinema or for Multimedia, at the School of Education and Communication of the University of Algarve. The tender will be open, for a period of 30 working days, starting from the working day immediately following the publication of this notice in the Diário da República (the Official Portuguese Gazette).

This tender is governed by the provisions of Article 15 and the following articles of the Estatuto da Carreira Docente do Ensino Superior Politécnico (Statute of the Lecturing Career of Polytechnic Higher Education), hereinafter referred to as ECDESP, which was approved by Decree-Law no. 185/81, on July 1, in its current version, as well as the Regulation for the Tendering of Personnel for Lecturing Careers at the University of Algarve, Regulation no. 520/2010, published in Diário da República, 2nd series, no. 111, on June 9, 2010.

This tender will be published on the Public Employment Exchange (BEP), within 2 working days, after its publication in the Diário da República, pursuant to the terms of Decree-Law no. 78/2003, of April 23rd, advertised on the Euraxess Portugal portal at <https://www.euraxess.pt>, and on the University's website, in both Portuguese and English, pursuant to Article 29-B, paragraph 1 of the ECDESP, in its current version.

The purpose of this tender is to fill in one (1) position, in the form of a non-fixed-term contract as a government employee, in accordance with Article 10-B of ECDESP. The tender will end once the position has been filled.

The rector is authorized under Article 92, paragraphs d), e) and q) of Law 62/2007 of 10 September, to cancel the tender in the event of compelling reasons.

In compliance with Article 9, paragraph h) of the Constitution of the Portuguese Republic, the Public Administration, as an employer, actively promotes a gender policy of equal employment and career progress opportunity, scrupulously taking every possible measure to avoid any kind of discrimination.

## I - Admission requirements

### 1. Admission requirements:

a) Hold, under the terms of article 17 of ECDESP, a doctoral degree in the area of Arts and/or Design and/or Animation, specialty of Animation (Cinema, Audiovisual and Multimedia), or related areas; or the title of specialist in Audiovisuals and media production (Area CNAEF- 213). The title of specialist mentioned in Article 17 of ECDESP refers to the provisions of Article 48, of Law no. 62/2007, of 10 September and Decree-law no. 206/2009, of 31 August.

i) Holders of a doctoral degree obtained outside Portugal must prove the recognition of that degree under the terms of Decree-Law No. 66/2018, of 16 August and other applicable legislation.

ii) Applicants to whom the previous subparagraph applies who do not provide proof of recognition of the degree until the end of the application period, will be excluded from the tender.

b) Applicants must be fluent in the Portuguese language, both spoken and written;

i) Non-native speakers of Portuguese must provide proof of an officially recognized diploma, demonstrating their mastery of the language, or a certificate or diploma of communicative competence in the Portuguese language from the Common European Framework of Reference for Languages of the Council of Europe (proficiency level C1) by the end of the term granted for the contract's signature, when applicable.

c) Meet the general requirements for employment in public functions provided for in Article 17 of the Labor Law in Public Functions, contained in the Annex to Law No. 35/2014, of June 20, in its current wording, unless exempted by the ECDESP.

### 2. Applicants will be excluded from the tender procedure if they:

a) Do not hold a doctoral degree in the area of Arts and/or Design and/or Animation, a specialty in Animation (Cinema, Audiovisual and Multimedia), or related areas; or the title of specialist in Audiovisuals and media production (Area CNAEF- 213)

b) Do not hold a recognized doctoral degree, by the closing date for applications, if their qualification is from a foreign institution;

c) Do not submit the required documents or works stipulated in the Public Notice within the designated deadline.

3 - The hiring committee will notify the applicants of any excluded applications by email with delivery receipt of the notification, for the purpose of prior hearing.

## II – Admission requirements based on absolute merit:

1- Acceptance of applicants based on absolute merit will cumulatively depend on:

a) Having an overall curriculum that, in the substantiated opinion of the hiring committee, demonstrates scientific merit, research capacity and the value of pedagogic activity already developed, which is compatible with the disciplinary area and specialty for which the tender is open and appropriate to the respective lecturing category.

b) The applicant must be the author or co-author of at least five (5) books, articles or chapters in peer-reviewed publications and/or artistic production relevant to the subject area and specialty in which the tender has been open, in the last five (5) years.

2 – A vote against admission based on absolute merit shall be based on the following grounds:

a) The applicant's overall curriculum does not demonstrate technical-scientific merit, research capacity and value pedagogic activity, as described in paragraph a) of the previous number;

b) The applicant must not be the author or co-author of at least five (5) publications or artistic productions, under the terms indicated in point b) of the previous paragraph.

3 - To assess absolute merit, each member of the hiring committee shall submit a list of the applicants they consider not to meet the requirements referred to in paragraph 1 of section II, by means of reasoned written proposals, and then vote on each proposal, in accordance with the provisions of Article 23, paragraph 1, subparagraph b) of the ECDESP. No abstentions are allowed.

4 – An application will be rejected based on absolute merit if at least one proposal obtains a majority of favorable votes from the hiring committee members present at the meeting. The proposals, votes obtained by each, and the respective substantiations, will be an integral part of the minutes.

5 - The hiring committee will notify applicants of the exclusion of applications based on absolute merit, by means of email with delivery receipt of the notification, for the purpose of a preliminary hearing.

## III — Application instructions

1 – The application must be submitted by means of a request addressed to the Rector of the University of Algarve, available on the website of the University of Algarve <https://www.ualg.pt/procedimentos-concursais> . It may be submitted:

a) In person at the Human Resources Department on floor 0 of the Library Building at the Penha Campus of the University of Algarve in Faro; or

b) By registered mail, posted no later than the deadline for submitting applications, addressed to: Serviços de Recursos Humanos, Campus da Penha, Universidade do Algarve, 8005-139 Faro, Portugal.

2 - The application for admission to the tender must be accompanied by the following documents, in Portuguese:

- a) Photocopy or scan in PDF format of a valid identification document at the date of application;
- b) Certificates proving the holding of the various academic degrees held, the title of specialist (if applicable), photocopied and in PDF electronic format;
- c) One (1) paper copy and one (1) copy in PDF format of the applicant's curriculum vitae, duly signed and dated, including technical-scientific, pedagogic and other activities relevant to the mission of higher education institutions, carried out by the applicant, including a contents page and numbered appendices, mandatorily respecting the order of the parameters and factors set out in point V of this Notice and the list of works to be submitted in accordance with the following point;
- d) One (1) printed or copied copy and one (1) copy in PDF format of each of the works that have been selected by the applicant for the purposes set out in Point V, paragraph A) subparagraph c), up to a maximum of three (3).
- e) Indication of the results of the "quality assessment" carried out regarding the courses for which the applicant was responsible, where applicable, also for the purposes of Article 23, paragraph 6, subparagraph b) of the ECDESP;
- f) Other documents which the applicant considers to be of interest for the hiring committee to fully appreciate his or her technical-scientific performance, pedagogic skills, and other relevant activities that the applicant may have undertaken or that constitute a legally-founded reason for preference. However, the hiring committee shall only consider such activities as duly proven if it deems appropriate;
- g) A criminal record certificate stating that the applicant is not prohibited from exercising public functions or disqualified from performing the duties they propose to undertake;
- h) Certificate of physical robustness and psychological profile essential for the performance of the duties;
- i) Fully updated mandatory vaccination certificate.

3 - The documents referred to in paragraphs g) to i) of Section III, may be waived as long as the applicant makes a declaration of honor in a separate section of their application, stating his/her current circumstances regarding each of the requirements in question. However, these documents will be required in case the applicant fills the vacancy.

4 - The PDF documents required in paragraphs c) to f), must be delivered on a pen-drive. The pen-drive should allow for document search and contain publication entries associated with clickable links to the document containing the publication, which may be recorded on the same digital medium or exist in a freely accessible repository on the Internet. Clickable links to the web pages of the entities or events referred to in the curriculum vitae, should also be provided, whenever reasonable and relevant, as well as, if possible, to the web pages of curricular units for which the applicant has been responsible.

5 – The curriculum vitae and respective appendices must be systematized in the order of the parameters and factors listed in point V of this Notice. Failure to comply with this order may result in information not being considered for evaluation.

6 - According to Article 7, paragraph 2 of the Regulation governing tenders for the contracting of career lecturing personnel for the University of Algarve, the hiring committee may request additional documentation related to the submitted curriculum.

## IV – Public Hearings

1- The hiring committee may decide to hold public hearings, on an equal footing for all applicants and pursuant to the terms of Article 23, paragraph 4, subparagraph b) of the ECDESP and pursuant to Article 7, paragraph 2, of the Regulation governing tenders for the contracting of career lecturing personnel for the University of Algarve.

2- In the event that the hiring committee for the tender decides to hold the hearings referred to in the previous paragraph, the conditions and scheduling of the hearing shall be announced to the applicants at least eight (8) days in advance.

## V - Evaluation parameters and seriation in relative merit, respective weighting and final valuation system

The assessment and seriation in relative merit is based on the following seriation criteria and their weighting, resulting in the ordering of the weighted average of the quantitative scores obtained in each of the assessment parameters, within a scale of 0-100 points:

Curriculum evaluation (100%) - The Curricular Evaluation focuses on the activities carried out by the applicants, in the subject area of Animation, in the specialty of Animation for Audiovisual or for Cinema or for Multimedia, of the tender and its adequacy to the position of Assistant Professor, considering the following parameters:

- A) Technical-Scientific and Professional Performance (40%);
- B) Pedagogic Capacity (40%);
- C) Other activities relevant to the University's mission (20%);

The above-mentioned components are evaluated according to the following parameters and respective factors:

### A) Technical-scientific and professional performance (40%)

a) Participation in completed/ongoing scientific or artistic projects in the disciplinary area and specialty for which the tender is open (20%), namely:

- coordinator of externally funded project completed/ongoing;
- member of an externally funded project completed/ongoing;
- coordinator of completed/ongoing service provision project;
- member of a completed/ongoing service provision project;
- other relevant projects.

b) Supervision of academic and professional work (3%), namely:

- completed doctoral thesis;
- completed master's thesis/report;

- other relevant guidelines;
- participation in the jury of academic examinations as an examiner.

c) Technical-scientific production (10%), namely:

- publications indexed in Scopus or WoS;
- publications indexed in other indexes (eg EHR, Latindex, Scielo);
- publications in non-indexed international journals;
- publications in proceedings of international conferences;
- publications in proceedings of national conferences;
- books and e-books;
- chapters in a collective work;
- other publications.

d) Intervention in scientific and/or professional communities (7%), namely:

- international conference communication by invitation;
- international peer-reviewed conference communication;
- review of articles or chapters in international publications indexed in WoS or Scopus;
- review of scientific articles or chapters in other publications;
- (co-)editor of a scientific journal;
- integrated member of the research unit;
- professional experience in relevant activities outside the academia.

B) Pedagogic Capacity (40%).

a) Quality and extent of pedagogic practice (15%), namely:

- experience and dedication to lecturing in polytechnic or university higher education;
- lecturing curricular units within the subject area and specialty for which the tender is open;
- dynamization of pedagogic, continuous and lifelong training actions as a trainer in the disciplinary area for which the tender is open.

b) Participation in pedagogic bodies, groups or committees (2%), namely:

- design or restructuring of curriculum plan proposals;
- participation in examination boards and organization of tests.

c) Participation in the development of programs or manuals and other texts and materials to support lecturing activities (10%):

- lecturing support books with ISBN;
- preparation of printed and digital notes and exercise books and other lecturing support materials, duly identified and dated;
- coordination/responsibility for curricular unit programs taught.

d) Supervision of pedagogic activities (3%)

- guidance/supervision of curricular internships;
- organization of educational events.

e) Performance of other pedagogic activities that the hiring committee considers relevant in the subject area and specialty in which the tender is open (10%):

- experience of lecturing short courses not leading to a degree;
- attendance at pedagogic training courses.

C) Other activities relevant to the University's mission (20%)

a) Exercise of management positions in bodies of the lecturing unit or Higher Education Institution (2%), namely:

- member of statutory bodies (e.g., Technical-Scientific Council, Pedagogic Council);
- course coordinator/director;
- department coordinator/director;
- Deputy Coordinator/Deputy Course Director;
- deputy coordinator/sub-department director;
- appointment to management positions by the management of the Institution or Organic Unit;
- other relevant management positions.

b) Participation in juries or panels (3%), namely:

- public administration career tenders (lecturing and non-lecturing staff, research scholarship holders);
  - member of juries or commission for ranking candidates for master's degrees, special tenders, over 23s, professional higher technical courses and others;
- other participations in relevant juries and committees.

c) Other management positions of recognized public interest in the disciplinary area and specialty of the tender (15%), namely:

- member of the organizing committee of congresses and conferences;
- services provided abroad that generate own revenues;

- other relevant activity.

## VI - Selection process in relative merit

1. The methodology of selection in relative merit is as follows:

- a) Before voting begins, each member of the hiring committee submits a written document, which will be attached to the minutes, stating their own ordering of the applicants, of the applicants' technical-scientific performance, pedagogic skills and other relevant activities, and showing their respective weights. At each ballot, every member of the hiring committee will always abide by the ordering they submitted. Abstentions are not permitted.
- b) The first ballot is intended to determine which applicant shall be placed at the top of the ordered list.
- c) If an applicant obtains more than half of the votes, the applicant shall be placed first on the ordered list;
- d) If two applicants obtain exactly half of the votes each, the hiring committee's chairperson breaks the tie, using as successive tiebreaker criteria the score in the components "Pedagogical Capacity", "Technical-Scientific and Professional Performance", and "Other activities relevant to the mission of the University", whichever has the highest score prevails;
- e) If none of the situations provided for in paragraphs c) and d) above are met,  
a new ballot will take place after applicants who obtained no votes in the previous ballot have been eliminated as well as the applicant who obtained fewest votes but who obtained at least one vote;
- f) If there is a draw between two or more applicants for the position of least-voted, another ballot shall be held to determine which of the least-voted applicants shall be eliminated. At this ballot, the hiring committee members vote obligatorily for the applicant who is lowest-placed on their own seriation;
- g) If there is still a draw between two or more applicants, the hiring committee's chairperson decides which applicant shall be eliminated, using as successive tiebreaker criteria the lowest score in components "Pedagogical Capacity", "Technical-Scientific and Professional Performance", and «Other activities relevant to the University's mission». The candidate with the lowest score will be eliminated.
- h) After this applicant has been eliminated along with the applicants who received no votes in the first ballot, another ballot will be held to decide which applicant shall be placed at the top of the ordered list, continuing to use the same procedure until one applicant obtains more than half the votes for first place.
- i) Once an applicant has been placed first on the ordered list, his or her name shall be removed from the voting and the process will be repeated to find the second-placed applicant, and so on until all the applicants have been placed on the ordered list.

## VII - Composition of the hiring committee

- President: Doctor Ana Maria de Melo Sampaio de Freitas, Vice-Rector of the University of Algarve, with delegated competence from the Rector of the University of Algarve.

Committee members:

Doctor Nelson Troca Zagalo, Full Professor at the University of Aveiro;

Doctor Olivia Maria Marques da Silva, Coordinating Professor at the Higher School of Media Arts and Design of the Porto Polytechnic Institute;

Doctor Maria Teresa Pimentel Peito Cruz de Bragança de Miranda, Associate Professor at Universidade Nova de Lisboa;

Doctor Paulo Renato da Silva Gil Viveiros, Associate Professor, School of Communication, Arts and Information Technologies at University Lusófona;

Doctor Marina Estela de Vasconcelos Gonçalves Graça, Retired Coordinating Professor of the Higher School of Education and Communication, University of Algarve.

Alternative committee member:

Doctor Eduardo Alberto Vieira de Meireles Côrte-Real, Full Professor, European University-IADE.

VIII – Access to the tender procedure

The tender procedure can be accessed by appointment at the Human Resources Department of the University of Algarve, located on floor 0 of the Administration Building at the Penha Campus of the University of Algarve in Faro. The department is available for appointments from 9:30 am to noon and from 2.30pm to 4.30pm.

May 23, 2024. — The Vice-Rector, Doctor Ana Maria de Melo Sampaio de Freitas.

## Where to apply

Website <https://www.ualg.pt/>

## Requirements

Research Field Arts » Other

Education Level PhD or equivalent

### Specific Requirements

Admission requirements:

- Hold a doctoral degree in the area of Arts and/or Design and/or Animation, specialty of Animation (Cinema, Audiovisual and Multimedia), or related areas; or the title of specialist in Audiovisuals and media production (Area CNAEF- 213).

- Holders of a doctoral degree obtained outside Portugal must prove the recognition of that degree under the terms of Decree-Law No. 66/2018, of 16 August and other applicable legislation.
- Applicants to who do not provide proof of recognition of the degree until the end of the application period, will be excluded from the tender.
- Applicants must be fluent in the Portuguese language, both spoken and written;
- Non-native speakers of Portuguese must provide proof of an officially recognized diploma, demonstrating their mastery of the language, or a certificate or diploma of communicative competence in the Portuguese language from the Common European Framework of Reference for Languages of the Council of Europe (proficiency level C1) by the end of the term granted for the contract's signature, when applicable.

**Languages** PORTUGUESE

**Level** Excellent

**Research Field** Arts » Other

## Internal Application form(s) needed

**requerimentocandidaturaconcursodocumental.pdf**

**English** (254.19 KB - PDF)

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## Additional Information

### Benefits

The purpose of this tender is to fill in one (1) position, in the form of a non-fixed-term contract as a government employee.

### Eligibility criteria

Applicants will be excluded from the tender procedure if they:

- Do not hold a doctoral degree in the area of Arts and/or Design and/or Animation, a specialty in Animation (Cinema, Audiovisual and Multimedia), or related areas; or the title of specialist in Audiovisuals and media production (Area CNAEF- 213)
- Do not hold a recognized doctoral degree, by the closing date for applications, if their qualification is from a foreign institution;
- Do not submit the required documents or works stipulated in the Public Notice within the designated deadline.

## Selection process

Acceptance of applicants based on absolute merit will cumulatively depend on:

- Having an overall curriculum that, in the substantiated opinion of the hiring committee, demonstrates scientific merit, research capacity and the value of pedagogic activity already developed, which is compatible with the disciplinary area and specialty for which the tender is open and appropriate to the respective lecturing category.
- The applicant must be the author or co-author of at least five (5) books, articles or chapters in peer-reviewed publications and/or artistic production relevant to the subject area and specialty in which the tender has been open, in the last five (5) years.

## Additional comments

The Public Administration, as an employer, actively promotes a gender policy of equal employment and career progress opportunity, scrupulously taking every possible measure to avoid any kind of discrimination.

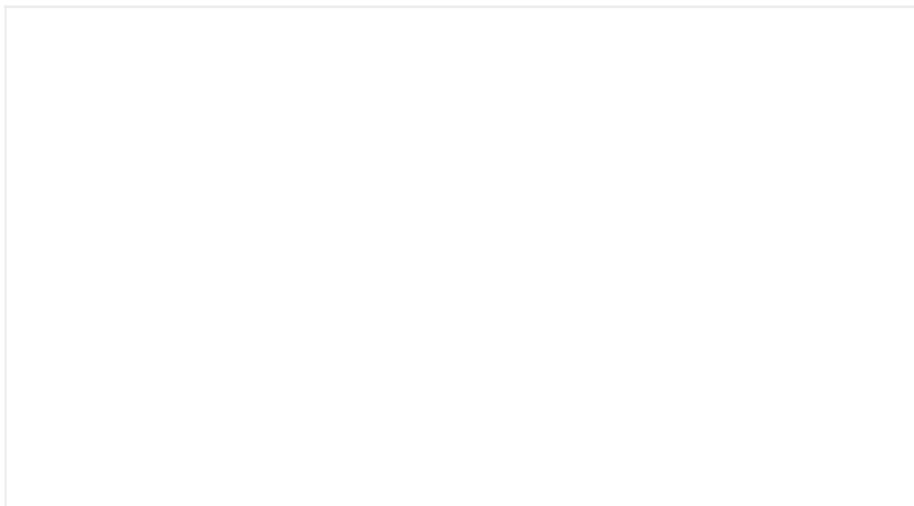
The rector is authorized to cancel the tender in the event of compelling reasons.

Website for additional job details <https://www.ualg.pt/>

## Work Location(s)

Number of offers available	1
Company/Institute	Universidade do Algarve
Country	Portugal
State/Province	Algarve
City	Faro
Postal Code	8005-139
Street	Campus da Penha - Estrada da Penha

Geofield





## Contact

State/Province	Algarve
City	Faro
Website	<a href="http://www.ualg.pt">http://www.ualg.pt</a>
Street	Rua Soldado Ferrer, 57
Postal Code	8005-299
E-Mail	srhconcurso@ualg.pt
Phone	+351289800900

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