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International tender for the position of Assistant Professor, in the subject area of Languages, Literatures and their Didactics, in the specialty of Teaching Portuguese as a Mother Tongue, at the School of Education and Communication of the University of



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14 Feb 2024

Job Information

Organisation/Company	Universidade do Algarve
Department	School of Education and Communication of the University of Algarve
Research Field	Language sciences » Languages
Researcher Profile	Recognised Researcher (R2)
Country	Portugal
Application Deadline	25 Mar 2024 - 23:59 (Europe/Lisbon)
Type of Contract	Permanent
Job Status	Full-time
Hours Per Week	35
Offer Starting Date	14 Feb 2024
Is the job funded through the EU Research Framework Programme?	Not funded by an EU programme
Reference Number	Edital n.º 263/2024 OE202402/0428
Is the Job related to staff position within a Research Infrastructure?	No

Offer Description

PUBLIC NOTICE

International tender for the position of Assistant Professor, in the subject area of Languages, Literatures and their Didactics, in the specialty of Teaching Portuguese as a Mother Tongue, at the School of Education and Communication of the University of Algarve

By ordinance dated April 12, 2023, issued by the Rector of the University of Algarve, an international tender for the position of Assistant Professor, in the subject area of Languages, Literatures and their Didactics, in the specialty of Teaching Portuguese as a Mother Tongue, at the School of Education and Communication of the University of Algarve. The tender will be open, for a period of 30 working days, starting from the working day immediately following the publication of this notice in the *Diário da República* (the Official Portuguese Gazette).

This tender is governed by the provisions of Article 15 and the following articles of the *Estatuto da Carreira Docente do Ensino Superior Politécnico* (Statute of the Lecturing Career of Polytechnic Higher Education), hereinafter referred to as ECDESP, which was approved by Decree-Law no. 185/81, on July 1, in its current version, as well as the Regulation for the Tendering of Personnel for

Lecturing Careers at the University of Algarve, Regulation no. 520/2010, published in *Diário da República*, 2nd series, no. 111, on June 9, 2010.

This tender will be published on the Public Employment Exchange (BEP), within 2 working days, after its publication in the *Diário da República*, pursuant to the terms of Decree-Law no. 78/2003, of April 23, advertised on the Euraxess Portugal portal at <https://www.euraxess.pt>, and on the University's website, in both Portuguese and English, pursuant to Article 29-B, paragraph 1 of the ECDESP, in its current version.

The purpose of this tender is to fill in one (1) position, in the form of a non-fixed-term contract as a government employee, in accordance with Article 10-B of ECDESP. The tender will end once the position has been filled.

The rector is authorized under Article 92, paragraphs d), e) and q) of Law 62/2007 of 10 September, to cancel the tender in the event of compelling reasons.

In compliance with Article 9, paragraph h) of the Constitution of the Portuguese Republic, the Public Administration, as an employer, actively promotes a gender policy of equal employment and career progress opportunity, scrupulously taking every possible measure to avoid any kind of discrimination.

I - Admission requirements

1. Admission requirements:

a) Hold, under the terms of article 17 of ECDESP, a doctoral degree or the title of specialist in Mother Tongue Language and Literature or Education Sciences - Portuguese Didactics.

i) Holders of a doctoral degree obtained outside Portugal must prove the recognition of that degree under the terms of Decree-Law No. 66/2018, of 16 August and other applicable legislation.

ii) Applicants to whom the previous subparagraph applies who do not provide proof of recognition of the degree until the end of the application period, will be excluded from the tender.

b) Applicants must be fluent in the Portuguese language, both spoken and written;

i) Non-native speakers of Portuguese must provide proof of an officially recognized diploma, demonstrating their mastery of the language, or a certificate or diploma of communicative competence in the Portuguese language from the Common European Framework of Reference for Languages of the Council of Europe (proficiency level C1) by the end of the term granted for the contract's signature, when applicable.

c) Meet the general requirements for employment in public functions provided for in Article 17 of the Labor Law in Public Functions, contained in the Annex to Law No. 35/2014, of June 20, in its current wording, unless exempted by the ECDESP.

2. Applicants will be excluded from the tender procedure if they:

a) Do not hold a doctoral degree or specialist title in Mother Tongue Language and Literature or Education Sciences - Portuguese Didactics;

b) Do not hold a recognized doctoral degree, by the closing date for applications, if their qualification is from a foreign institution;

c) Do not submit the required documents or works stipulated in the Public Notice within the designated deadline.

3 - The hiring committee will notify the applicants of any excluded applications by email with delivery receipt of the notification, for the purpose of prior hearing.

II – Admission requirements based on absolute merit:

1- Acceptance of applicants on the basis of absolute merit will cumulatively depend on:

a) Having an overall curriculum that, in the substantiated opinion of the hiring committee, demonstrates scientific merit, research capacity and the value of pedagogic activity already developed, which is compatible with the specialty of Teaching Portuguese as a Mother Language, in the first years of school, appropriate to the respective lecturing category.

b) Hold a Bachelor's or Master's degree in the areas of academic training that are qualified in areas 144 - Basic Education Teacher Training (1st and 2nd Cycles) (CNAEF) or 223 - Mother Tongue Language and Literature (CNAEF).

2 – A vote against admission based on absolute merit shall be based on the following grounds:

a) The applicant's overall curriculum does not demonstrate scientific merit, research capacity and value pedagogic activity, as described in paragraph a) of the previous number;

b) The applicant does not hold a bachelor's or master's degree in the areas of academic training that are qualified in areas 144 – Basic Education Teacher Training (1st and 2nd Cycles) (CNAEF) or 223 – Mother Tongue Language and Literature (CNAEF).

3- To assess absolute merit, each member of the hiring committee shall submit a list of the applicants they consider not to meet the requirements referred to in paragraph 1 of point II, by means of reasoned written proposals, and then vote on each proposal, in accordance with the provisions of Article 23, paragraph 1, subparagraph b) of the ECDESP. No abstentions are allowed.

4 – An application will be rejected based on absolute merit if at least one proposal obtains a majority of favorable votes from the hiring committee members present at the meeting. The proposals, votes obtained by each, and the respective substantiations, will be an integral part of the minutes.

5 - The hiring committee will notify applicants of the exclusion of applications based on absolute merit, by means of email with delivery receipt of the notification, for the purpose of a preliminary hearing.

III — Application instructions

1 – The application must be submitted by means of a request addressed to the Rector of the University of Algarve, available on the website of the University of Algarve

<https://www.ualg.pt/procedimentos-concursais> . It may be submitted:

a) In person at the Human Resources Department on floor 0 of the Library Building at the Penha Campus of the University of Algarve in Faro; or

b) By registered mail, posted no later than the deadline for submitting applications, addressed to: Serviços de Recursos Humanos, Campus da Penha, Universidade do Algarve, 8005-139 Faro, Portugal.

2 - The application for admission to the tender must be accompanied by the following documents, in Portuguese:

a) Photocopy or scan in PDF format of a valid identification document at the date of application;

b) Certificates proving the holding of all academic degrees (doctor, master or graduate) and the specialist title (if any), photocopied and in PDF electronic format;

c) One (1) paper copy and one (1) copy in PDF format of the applicant's curriculum vitae, duly signed and dated, including scientific, pedagogic and other activities relevant to the mission of higher education institutions, carried out by the applicant, including a contents page and numbered appendices, mandatorily respecting the order of the parameters and factors set out in point V of this Notice;

d) One (1) printed or copied copy and one (1) copy in PDF format of each of the works that have been selected by the applicant for the purposes set out in Point V, paragraph A) subparagraph i), up to a maximum of three (3).

e) Indication of the results of the "quality assessment" carried out regarding the courses for which the applicant was responsible, where applicable, also for the purposes of Article 23, paragraph 6, subparagraph b) of the ECDESP;

f) Other documents which the applicant considers to be of interest for the hiring committee to fully appreciate his or her scientific performance, pedagogic skills, and other relevant activities that the applicant may have undertaken and that prove the activities mentioned in the curriculum vitae or that constitute a legally-founded reason for preference. However, the hiring committee shall only consider such activities as duly proven if it deems appropriate, photocopied or in PDF format;

g) A criminal record certificate stating that the applicant is not prohibited from exercising public functions or disqualified from performing the duties they propose to undertake;

h) Certificate of physical robustness and psychological profile essential for the performance of the duties;

i) Fully updated mandatory vaccination certificate.

3 - The documents referred to in paragraphs g) to i) of Section III, may be waived as long as applicants make a declaration of honor in a separate section of their application, stating their current circumstances regarding each of the requirements in question. However, these documents will be required in case the applicant fills the vacancy.

4 - The PDF documents required in paragraphs b) to f), must be delivered on a pen-drive. The pen-drive, should allow for document search by numbering the documents in accordance with the parameters and factors set out in point V of this Public Notice. When these documents are available in a freely accessible repository on the Internet, the link must be made available in front of each entry in the curriculum vitae. Clickable links to the web pages of the entities or events referred to in the curriculum vitae, should also be provided, whenever reasonable and relevant, as well as, if possible, to the web pages of curricular units for which the applicant has been responsible.

5 – The curriculum vitae and respective appendices must be systematized in the order of the parameters and factors listed in point V of this Notice. Failure to comply with this order may result in information not being considered for evaluation. The same applies to the accessibility of the links, the functioning of which must be checked by the applicant so that the members of the hiring committee have access to the information.

6 - According to Article 7, paragraph 2 of the Regulation governing tenders for the contracting of career lecturing personnel for the University of Algarve, the hiring committee may request additional documentation related to the submitted curriculum.

IV – Public Hearings

1- The hiring committee may decide to hold public hearings, on an equal footing for all applicants and pursuant to the terms of Article 23, paragraph 4, subparagraph b) of the ECDESP and pursuant to Article 7, paragraph 2, of the Regulation governing tenders for the contracting of career lecturing personnel for the University of Algarve.

2- In the event that the hiring committee for the tender decides to hold the hearings referred to in the previous paragraph, the conditions and scheduling of the hearing shall be announced to the applicants at least eight (8) days in advance.

V - Evaluation parameters and seriation in relative merit, respective weighting and final valuation system

The assessment and seriation in relative merit is based on the following seriation criteria and their weighting, resulting in the ordering of the weighted average of the quantitative scores obtained in each of the assessment parameters, within a scale of 0-100 points:

Curriculum evaluation (100%) - The Curricular Evaluation focuses on the activities developed by the applicants, in the subject area of Languages, Literatures and their Didactics, in the specialty of Teaching Portuguese as a Mother Tongue, of the tender and its adequacy to the position of Assistant Professor, considering the following parameters:

- a) Technical-Scientific and Professional Performance (35%);
- b) Pedagogic Capacity (50%);
- c) Other activities relevant to the University's mission (15%);

The above-mentioned components are evaluated according to the following parameters and respective factors:

A) Technical-scientific and professional performance (35%)

i) Participation in completed/ongoing scientific projects in the specialty of Teaching Portuguese as a Mother Tongue for which the competition is open, namely (5%):

- coordinator of externally funded project completed/ongoing;
- member of an externally funded project completed/ongoing;
- coordinator of completed/ongoing service provision project;
- member of a completed/ongoing service provision project;
- other relevant projects.

ii) Supervision of academic and professional work, namely (5%):

- completed doctoral thesis;
- completed master's thesis/report;
- other relevant guidelines;
- participation in the jury of academic examinations as an examiner.

iii) Technical-scientific production in the speciality of Teaching Portuguese as a Mother Tongue for which the tender is open, namely (15%):

- publications indexed in Scopus or WoS;
- publications indexed in other indexes (eg EHR, Latindex, Scielo);
- publications in non-indexed international journals;
- publications in proceedings of international conferences;

- publications in proceedings of national conferences;
- books and e-books;
- chapters in a collective work;
- other publications.

iv) Intervention in scientific and professional communities, namely (10%):

- international conference communication by invitation;
- international peer-reviewed conference communication;
 - review of articles or chapters in international publications indexed in WoS or Scopus;
- review of scientific articles or chapters in other publications;
- (co-)editor of a scientific journal;
- integrated member of the research unit;
- professional experience in relevant activities outside the academia.

B) Pedagogic Capacity (50%).

i) Quality and extent of pedagogic practice (30%):

- experience and dedication to lecturing in polytechnic or university higher education;
- lecturing curricular units within the scientific or related area for which the tender is open;
- lecturing experience in basic education;
- dynamization of pedagogic, continuous and lifelong training actions as a trainer in the scientific or related area for which the tender is open.

ii) Participation in pedagogic bodies, groups or committees (5%):

- design or restructuring of curriculum plan proposals;
- participation in examination boards and organization of tests.

iii) Participation in the development of programs or manuals and other texts and materials to support lecturing activities (5%):

- lecturing support books with ISBN;
- preparation of printed and digital notes and exercise books and other lecturing support materials, duly identified and dated;
- coordination/responsibility for curricular unit programs taught.

iv) Supervision of pedagogic activities (5%)

- guidance/supervision of curricular internships;
- organization of educational events.

v) Performance of other pedagogic activities that the hiring committee considers relevant in the subject area or areas in which the tender is open (5%):

- experience of lecturing short courses not leading to a degree;
- attendance at pedagogic training courses.

C) Other activities relevant to the University's mission (15%)

i) Exercise of management positions in bodies of the lecturing unit or Higher Education Institution and Direction /Coordination of course or department, namely (11%):

- member of statutory bodies (e.g., Technical-Scientific Council, Pedagogic Council);
- course coordinator/director;
- department coordinator/director;
- Deputy Coordinator/Deputy Course Director;
- deputy coordinator/sub-department director;
- appointment to management positions by the management of the Institution or Organic Unit;
- other relevant management positions.

ii) Participation in juries or panels, namely (2%):

- public administration career tenders (lecturing and non-lecturing staff, research scholarship holders);
 - member of juries or commission for ranking candidates for master's degrees, special tenders, over 23s, professional higher technical courses and others;
- other participations in relevant juries and committees.

iii) Other management positions of recognized public interest in one of the tender areas, namely (3%):

- member of the organizing committee of congresses and conferences in the area or speciality for which the tender is open;
- services provided abroad that generate own revenues;
- other relevant activity.

VI - Selection process in relative merit

The methodology of selection in relative merit is as follows:

a) During the meeting, each member of the hiring committee submits a written document, which will be attached to the minutes, stating their own ordering of the applicants, of the applicants' technical-scientific and professional performance, pedagogic skills and other relevant activities, and showing their respective weights. At each ballot, every member of the hiring committee will always abide by the ordering they submitted. Abstentions are not permitted.

b) The first ballot is intended to determine which applicant shall be placed at the top of the ordered list.

c) If an applicant obtains more than half of the votes, the applicant shall be placed first on the ordered list;

d) If two applicants obtain exactly half of the votes each, the hiring committee's chairperson shall have the casting vote, choosing the one that is placed first on the ordered list. The hiring committee's chairperson will use the highest score in the dimension «Pedagogic Capacity» as a tiebreaker; if the tie remains, the tie will be broken by the dimension «Technical-Scientific and Professional Performance», and finally, if necessary, by the dimension «Other activities relevant to the mission of the University»;

e) If none of the situations provided for in paragraphs c) and d) above are met,

a new ballot will take place after applicants who obtained no votes in the previous ballot have been eliminated as well as the applicant who obtained fewest votes but who obtained at least one vote;

f) If there is a draw between two or more applicants for the position of least-voted, another ballot shall be held to determine which of the least-voted applicants shall be eliminated. At this ballot, the hiring committee members vote obligatorily for the applicant who is lowest-placed on their own seriation;

g) If there is still a draw between two or more applicants, the hiring committee's chairperson decides which applicant shall be eliminated. The hiring committee's chairperson will use the lowest score in the dimension «Pedagogic Capacity» as a tiebreaker; if the tie remains, the tie will be broken by the dimension «Technical-Scientific and Professional Performance», and finally, if necessary, by the dimension «Other activities relevant to the mission of the University». The applicant with the lowest score will be eliminated.

h) After this applicant has been eliminated along with the applicants who received no votes in the first ballot, another ballot will be held to decide which applicant shall be placed at the top of the ordered list, continuing to use the same procedure until one applicant obtains more than half the votes for first place.

i) Once an applicant has been placed first on the ordered list, his or her name shall be removed from the voting and the process will be repeated to find the second-placed applicant, and so on until all the applicants have been placed on the ordered list.

VII - Composition of the hiring committee

President: Doctor Ana Maria de Melo Sampaio de Freitas, Vice-Rector of the University of Algarve, with delegated competence from the Rector of the University of Algarve.

Committee members:

- Doctor Luís Filipe Tomás Barbeiro, Main Coordinating Professor, School of Education and Social Sciences of the Polytechnic Institute of Leiria

- Doctor Otilia da Encarnação da Costa e Sousa, Main Coordinating Professor, School of Education of the Polytechnic Institute of Lisbon

- Doctor Pedro Balaus Custódio, Main Coordinating Professor, School of Education of the Polytechnic Institute of Coimbra

- Doctor Maria Antónia Diniz Caetano Coutinho, Associate Professor, Faculty of Social and Human Sciences of the NOVA University of Lisbon

- Doctor João Paulo Rodrigues Balula, Coordinating Professor, School of Education of the Polytechnic Institute of Viseu.

Alternative committee member:

- Doctor Maria Adriana da Costa Baptista, Coordinating Professor, School of Media Arts and Design of the Porto Polytechnic Institute

- Doctor Maria Isabel Mendonça Orega, Coordinating Professor, School of Education and Communication at the University of Algarve.

VIII – Access to the tender procedure

The tender procedure can be accessed by appointment at the Human Resources Department of the University of Algarve, located on floor 0 of the Administration Building at the Penha Campus of the University of Algarve in Faro. The department is available for appointments from 9:30 am to noon and from 2.30pm to 4.30pm.

February 5, 2024. — The Vice-Rector, Doctor Ana Maria de Melo Sampaio de

Requirements

Research Field Language sciences » Languages

Education Level PhD or equivalent

Specific Requirements

Admission requirements:

- Hold, a doctoral degree or the title of specialist in Mother Tongue Language and Literature or Education Sciences - Portuguese Didactics.
- Holders of a doctoral degree obtained outside Portugal must prove the recognition of that degree.
- Applicants who do not provide proof of recognition of the degree until the end of the application period, will be excluded from the tender.
- Applicants must be fluent in the Portuguese language, both spoken and written;
- Non-native speakers of Portuguese must provide proof of an officially recognized diploma, demonstrating their mastery of the language, or a certificate or diploma of communicative competence in the Portuguese language from the Common European Framework of Reference for Languages of the Council of Europe (proficiency level C1) by the end of the term granted for the contract's signature, when applicable.
- Meet the general requirements for employment in public functions provided for in Article 17 of the Labor Law in Public Functions, contained in the Annex to Law No. 35/2014, of June 20.

Languages PORTUGUESE

Level Excellent

Research Field Language sciences » Languages

Internal Application form(s) needed

Additional Information

Benefits

The purpose of this tender is to fill in one (1) position, in the form of a non-fixed-term contract as a government employee.

Eligibility criteria

Applicants will be excluded from the tender procedure if they:

- Do not hold a doctoral degree or specialist title in Mother Tongue Language and Literature or Education Sciences - Portuguese Didactics.
- Do not hold a recognized doctoral degree, by the closing date for applications, if their qualification is from a foreign institution.
- Do not submit the required documents or works stipulated in the Public Notice within the designated deadline.

Selection process

Acceptance of applicants on the basis of absolute merit will cumulatively depend on:

- Having an overall curriculum that, in the substantiated opinion of the hiring committee, demonstrates scientific merit, research capacity and the value of pedagogic activity already developed, which is compatible with the specialty of Teaching Portuguese as a Mother Language, in the first years of school, appropriate to the respective lecturing category.
- Hold a Bachelor's or Master's degree in the areas of academic training that are qualified in areas 144 - Basic Education Teacher Training (1st and 2nd Cycles) (CNAEF) or 223 - Mother Tongue Language and Literature (CNAEF).

Additional comments

The Portuguese Public Administration, as an employer, actively promotes a gender policy of equal employment and career progress opportunity, scrupulously taking every possible measure to avoid any kind of discrimination.

The rector is authorized to cancel the tender in the event of compelling reasons.

Website for additional job details <https://www.ualg.pt/>

Work Location(s)

Number of offers available 1

Company/Institute Universidade do Algarve

Country	Portugal
State/Province	Algarve
City	Faro
Postal Code	8005-139
Street	Campus da Penha - Estrada da Penha
Geofield	

Where to apply

Website	https://www.ualg.pt/
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Contact

State/Province	Algarve
City	Faro
Website	http://www.ualg.pt
Street	Campus da Penha - Estrada da Penha
Postal Code	8005-139
E-Mail	srhconcurso@ualg.pt
Phone	+351289800900