

UNIVERSITY OF ALGARVE

PUBLIC NOTICE

956/2021

International tender for the category of Coordinating Professor, in the subject area of Therapy and Rehabilitation, Subarea of Dietetics and Nutrition

By ordinance dated of 12 February 2021, issued by the Rector of the University of Algarve, it is open, for a period of 30 working days, counting from the working day immediately following the publication of this notice in the *Diário da República* (the Official Portuguese Gazette), an international tender for the category of Coordinating Professor, in the subject area of Therapy and Rehabilitation, Subarea of Dietetics and Nutrition, at the Superior School of Health of the University of Algarve

This tender is governed by the provisions of article 15 and following of the *Estatuto da Carreira Docente do Ensino Superior Politécnico* (Statute of the Teaching Career of Polytechnic Higher Education), hereinafter referred to as ECDESP, approved by Decree-Law no. 185/81, of 1 July, in its current version and the Regulations for the Tendering of Personnel for Teaching Careers at the University of Algarve, Regulation no. 520/2010, published in *Diário da República*, 2nd series, no. 111, of 9 June 2010.

This tender will be published on the Public Employment Exchange (BEP), within 2 working days, after publication in the *Diário da República*, pursuant to the terms of Decree-Law no. 78/2003, of 23 April, advertised on the website of the *Fundação para a Ciência e Tecnologia*, IP (Science and Technology Foundation), and on the University's website, in Portuguese and English, pursuant to article 29-B, paragraph 1 of the ECDESP.

The tender has been opened for the purpose of filling one (1) position, in the form of a non-fixed-term contract as a government employee, in the terms of article 10 of ECDESP, and shall terminate when the vacancy has been filled.

Within the scope of the authority granted under Article 92, paragraphs d), e) and q) of Law 62/2007 of 10 September, the Rector may cancel the tender in the event of there being pressing reasons to do so.

In compliance with Article 9, paragraph h) of the Constitution of the Portuguese Republic, the Public Administration, as an employer, actively promotes a gender policy of equal employment and career progress opportunity, scrupulously taking every possible measure to avoid any kind of discrimination.

I - Admission requirements

1. Admission requirements:

- a) Hold a doctorate degree in Food Consumption and Nutrition Sciences or a specialist title in the subject area of Therapy and Rehabilitation, subarea of Dietetics and Nutrition, obtained more than 5 years ago;
- i) Holders of a doctoral degree obtained outside Portugal must prove the recognition of that degree under the terms of Decree - Law No. 66/2018, of 16 August and other applicable legislation.

ii) Applicants to whom the previous subparagraph applies who do not provide proof of recognition of the degree until the end of the application period, will be admitted conditionally, but will be excluded from the tender if they fail to comply with the formalities required by the date of the final decision.

b) Applicants must be fluent in Portuguese language both spoken and written;

i) Applicants who are not Portuguese native speakers should prove that they hold a diploma officially recognized of that language domain or certificate or diploma of communicative competence in Portuguese of the Common European Framework of Reference for Languages of the Council of Europe (proficiency level C1) until the end of the period granted for signing the contract, when applicable.

c) Meet the general requirements for employment as an employee of the state pursuant to Law no. 35/2014 of 20 June, from which they are not exempted by the ECDESP.

2. Applicants will be excluded from the tender procedure if they:

a) Do not hold a doctorate degree or specialist title obtained more than 5 years ago, as provided for in subparagraph a) of Point 1, and, for this reason, their academic training is inadequate for the exercise of the lecturing function in the sub-area of the subject field for which the tender is open;

b) Applicants who fail to present the documents or works required under the terms of the Public Notice, or who present them after the deadline stipulated for this purpose.

3 - The Jury will notify the candidates of the admission or exclusion of the applications submitted, by e-mail with receipt of delivery, for the purpose of prior hearing.

II – Admission requirements in absolute merit:

1- Acceptance of applicants on the basis of absolute merit shall depend upon:

a) Having an overall curriculum that, in the substantiated opinion of the jury, demonstrates scientific merit, research capacity and pedagogical activity value already undertaken that are compatible with the sub-area of the subject field of the tender and are appropriate to the respective lecturing category.

b) That the applicant is the author or co-author of at least five (5) books, articles or chapters in publications with scientific arbitration and relevant to the subject subarea in which the tender is open, in the last five (5) years.

2 – A vote against admission in absolute merit shall be based on the following grounds:

a) The applicant's overall curriculum does not reveal scientific merit, research capacity and pedagogical activity value, under the terms described in the previous paragraph;

b) The applicant is not the author or co-author of at least five (5) publications, under the terms indicated in paragraph b) of the previous number.

3- In order to assess the absolute merit, each member of the jury shall submit a list of the applicants they consider not to meet the requirements referred to in paragraph 1 of point II, by means of reasoned written proposals, and then vote on each of those proposals, in accordance with the provisions of Article 23, paragraph 1, subparagraph b) of the ECDESP, with no abstentions being allowed.

4 – An application will be rejected on absolute merit if at least one proposal for such obtains a majority of favorable votes from the jury members present at the meeting, and the proposal(s), votes obtained by each, and the respective substantiations, shall be an integral part of the minutes.

5 - The jury will notify applicants as to whether their applications have been accepted for consideration or rejected, with delivery receipt notification, for the purpose of preliminary hearing.

III — Instructions for Application

1 – The application must be formalized by means of a request addressed to the Rector of the University of Algarve, available on the website of the University of Algarve em <https://www.ualg.pt/procedimentos-concursais>, by accessing Documentos – Pessoal Docente – Formulário de Candidatura, and can be submitted:

a) Delivered in person on time at the Human Resources Department on floor 0 of the Administration Building at the Penha Campus of the University of Algarve in Faro; or

b) By registered mail, posted no later than the deadline for submitting applications, addressed to: Serviços de Recursos Humanos, Campus da Penha, Universidade do Algarve, 8005-139 Faro, Portugal.

2 - The application for admission to the competition must be accompanied by the following documents, in Portuguese:

a) Photocopy of the Identity Card or equivalent document, valid at the date of application;

b) Certificates proving the title of academic degree or the title of specialist, copied and in electronic pdf format;

c) One (1) copy in paper and one (1) copy in pdf format of the candidate's curriculum vitae, duly signed and dated, including scientific, pedagogical and other activities relevant to the mission of higher education institutions, carried out by the candidate, considering the selection and ranking criteria set out in point V of this notice and the list of works to be presented in accordance with the following paragraph;

d) One (1) printed or copied copy and one (1) copy in pdf format of each of the works that have been selected by the candidate for the purposes set out in point V a) up to a maximum of five (5).

e) Indication of the results of the "quality assessment" carried out regarding the courses of which the candidate was responsible, where applicable, also for the purposes of Article 23, paragraph 6, subparagraph b) of the ECDESP;

f) Other documents which the applicant considers to be of interest for the jury to be able to fully appreciate his or her scientific performance, pedagogical skills, and other relevant activities that he or she may have undertaken and which would constitute a legally-founded reason for preference, although the jury shall only consider such activities as being duly proven if it should deem appropriate;

g) A criminal clearance certificate attesting to the fact that the applicant is not banned from working in government service or from exercising the professional functions for which he/she is applying;

h) A medical certificate confirming that he/she is suitably physically and mentally sound for the functions in question;

i) An up-to-date vaccination certificate.

3 - The documents referred to in paragraphs g) to i) of Section III, may be waived as long as applicants make a declaration of honor in separate paragraphs in their application, stating their current circumstances relating to each of the requirements in question. The delivery of these documents will be required, in case of filling the vacancy.

4 - The pdf documents required in paragraphs b) to f), are to be delivered in a pen-drive, which should allow the search and contain the entries of publications associated with clickable links, to the document that contains the publication, which may be recorded on the same digital media or exist in a repository for free access on the Internet. There should also be clickable links to the web pages of the entities or events referred to in the curriculum vitae, whenever reasonable and relevant, as well as, if possible, to the web pages of disciplines for which the applicant has been responsible.

IV – Public Hearings

1- Pursuant to Article 7, paragraph 2, of the regulation governing tenders for the contracting of career teaching personnel for the University of Algarve, the jury may request complementary documentation related to the curriculum vitae submitted and decide to hold public hearings, on an equal footing for all applicants and pursuant to the terms of Article 23, paragraph 4, subparagraph b) of the ECDESP;

2- In the event that the tender jury decides to hold the hearings referred to in the previous paragraph, the conditions and scheduling of it shall be announced to the applicants at least 8 days in advance.

V - Evaluation parameters and seriation in relative merit, respective weighting and final valuation system

The assessment and seriation in relative merit is based on the seriation criteria and their weighting identified below, resulting in the ordering of the weighted average of the quantitative scores obtained in each of the assessment parameters, within a scale of 0-100 points:

Curriculum evaluation (100%) - The Curricular Evaluation focuses on the activities developed by the in the subject area of the tender, and its adequacy to the category of Coordinating Professor, considering the following parameters:

a) Technical-Scientific and Professional Performance (30%);

b) Pedagogical Capacity (40%);

c) Other activities relevant to the University's mission (30%);

When applying the components referred to in the previous article, the following parameters are evaluated, to which the indicated weighting factors are attributed:

a) Technical-scientific and professional performance (30%) - The following parameters will be considered in the evaluation:

i) Academic training (25%)

a) Doctorate in Food Consumption and Nutrition Sciences or specialist title in the subject area of Therapy and Rehabilitation, subarea of Dietetics and Nutrition: 20 points;

b) Degree in Dietetics and Nutrition, Dietetics or Nutritional Sciences: 50 points;

c) Certified training, carried out in the context of Higher Education, considered relevant to subject field and sub-area of the tender: Trainings between 90 and 120 ECTS: 15 points; Trainings between 60 and 89 ECTS: 10 points; Trainings between 30 and 59 ECTS: 5 points; Trainings between 1 and 29 ECTS: 2 points. Up to a maximum of 30 points.

ii) Technical-scientific production: Quality and quantity of technical and scientific production in the subject field and sub-area for which the tender is open (namely books, magazine articles, abstracts in indexed minutes, indexed online publications) expressed by the number and type of publications (20%)

a) Authorship of scientific books: 5 points per book. Up to a maximum of 15 points;

b) Authorship of scientific book chapters: 5 points per chapter. Up to a maximum of 15 points;

c) Authorship of scientific articles. Articles indexed 10 points per article, up to a maximum of 30 points.

d) Authorship of abstracts in indexed conference proceedings and indexed online publications (posters): up to 4 points for each one, up to a maximum of 40 points.

iii) Participation in scientific projects. Quality and quantity of scientific projects in which the applicant participated, in subject field and sub-area for which the tender is open. (20%)

a) National projects / contracts: up to 10 points to the project / contract coordinator, up to 5 points to team members. Up to a maximum of 40 points.

b) International Projects / Contracts: up to 10 points to the project / contract coordinator up to 5 points to team members. Up to a maximum of 40 points.

Projects/contracts that involve approval and financing will be considered. The jury will value projects/contracts in the tender area.

iv) Orientation of academic works leading to degree and professional work (10%)

a) Orientation of theses, dissertations and completed works. PhD: 10 points; Master: 5 points; Degree (Research): 4 points. Supervision of research fellows in funded projects: 5 points; Supervision of work of a professional nature: 4 points. Up to a maximum of 100 points

v) Intervention in scientific and professional communities (25%)

a) Participation in international scientific conferences. 4 points per participation, up to a maximum of 20 points.

b) Oral communications presented at scientific events: 5 points per communication up to a maximum of 30 points.

- c) Posters presented at scientific events: 3 points per poster up to a maximum of 15.
 - d) Member of an organizing or scientific committee of a scientific event: up to 4 points per event, up to a maximum of 20 points.
 - e) Participation as (co-) editor or reviewer of magazines. 5 points per participation, up to a maximum of 15 points.
- b) Pedagogical capacity (40%) - The following parameters will be considered in the assessment:
- i) Production of teaching material. Quality and quantity of teaching material produced by the applicant, as well as publications of a pedagogical nature (10%). 10 points for material produced or publication of a pedagogical nature. Up to a maximum of 100 points;
 - ii) Lecturing activity (70%).
 - a) Number of semesters of teaching experience: 3 points for each academic semester. The score is ascribed in proportion to the percentage value of the contracts, up to a maximum of 20 points.
 - b) Course units lectured. When lecturing for the first time: 4 points for each course unit, when the same course unit is lectured in different academic years of the same course plan: 2 points for each course unit. Up to a maximum of 40 points.
 - c) Course unit manager: 10 points for each course unit manager, up to a maximum of 30 points.
 - d) Quality of the performed lecturing activity. Average of the assessment made by the students in the scope of the surveys on the perception of lecturing and learning, up to a maximum of 10 points.
- iii) Participation in academic exam juries. (10%)
- a) Participation as an examiner in juries of works leading to the academic degree / title: Master: 5 points for each, Doctor / Specialist: 10 points for each. Up to a maximum of 70 points;
 - b) Participation in work juries leading to academic degree and / or other tests provided for in the Career Statute for Higher Education Lecturing Staff. PhD: 4 points per participation; Masters: 2 points per participation; Degree (Research / Internship): 1 point per participation. Other evaluations of the Career Status of Higher Education Lecturing Staff: 3 points per participation. Up to a maximum of 30 points.
 - iv) Other activities related to the lecturing activity, namely the orientation of internships (10%). 5 points per occurrence or per guidance. Up to a maximum of 100 points.
- c) Other activities relevant to the University's mission (30%) - The following parameters will be considered in the evaluation:
- i) Exercise of management positions in bodies of the teaching unit or the Higher Education Institution (40%)
 - a. Performance of the position of Director of the Organic Unit: 10 points for each month in office. The statutory positions provided for in the institutions where the position was held will be considered;

b. Performance of the position of Sub-Director of the Organic Unit: 5 points for each year in office. The statutory positions provided for in the institutions where the position was held will be considered;

c. Performance of the position of president of the Scientific Council/Technical-Scientific Council: 7 points for each year of term. The statutory positions provided for in the institutions where the position was held will be considered;

d. Performance in the position of President of the Pedagogical Council: 7 points for each year in office. The statutory functions provided for in the institutions where they were exercised will be considered;

e. Position performance in the Higher Education Institution's management bodies: 3 points for each year in office. The statutory functions provided for in the institutions where they were exercised will be considered.

f. Performance of pedagogical/scientific/coordination management functions (Director/Subdirector/Course Coordination/Course Committee Member): up to 2 points for each year of mandate. The statutory functions provided for in the institutions where they were exercised will be considered.

g. Performance of positions in management bodies of the Organic Unit, as a member: 1 point for each year in office. The statutory functions provided for in the institutions where they were exercised will be considered. The combined application of points a) to g) shall be limited to a maximum of 100 points.

ii) Participation in juries of tenders for the recruitment of lecturing staff and research grant holders. (5%)

a) 10 points for each participation up to a maximum of 100 points.

iii) Other positions of recognized public interest in the sub-area of the tender. (20%)

a) 10 points for each year of mandate up to a maximum of 100 points.

iv) Extension Activities (35%). Activities relevant to lecturing, research and connection to the community. Activity participation in extension projects and actions to connect the community in affinity to the tender area will be considered, including the organization and / participation in promotion / dissemination events of the University. 10 points per activity, up to a maximum of 100 points.

VI - Selection process in relative merit

1 - The methodology of selection in relative merit is the following:

a) At the meeting, each member of the jury submits a written document, which will be attached to the minutes, stating their own ordering of the applicants, of the applicants' scientific performance, pedagogical skills and other relevant activities, and showing their respective weights. At each ballot, every member of the jury will always abide by the ordering they submitted. Abstentions are not permitted.

b) The first ballot is intended to determine which applicant shall be placed at the top of the ordered list.

- c) If an applicant obtains more than half of the votes, he or she shall be placed first on the ordered list;
- d) If two applicants obtain exactly half of the votes each, the jury president shall have the casting vote, deciding which shall be placed at the top of the ordered list. The president of the jury will use as a tie-breaker the greater seniority in the category and, if the tie still remains, the date of the doctorate. If the applicant only holds the title of specialist, this date will be considered;
- e) If neither situation occurs, a new ballot will take place after applicants who obtained no votes in the previous ballot have been eliminated as well as the applicant who obtained fewest votes but who obtained at least one vote;
- f) If there is a draw between two or more applicants for the position of least-voted, another ballot shall be held to determine which of the least-voted applicants shall be eliminated. At this ballot, jury members vote obligatorily for the applicant who is lowest-placed on their own seriation;
- g) If there is still a draw between two or more applicants, the jury president shall decide which of the drawing applicants shall be eliminated. The president of the jury will use as a tie-breaker the greater seniority in the category and, if the tie still remains, the date of the doctorate. If the applicant only holds the title of specialist, this date will be considered;
- h) After this applicant has been eliminated along with the applicants who received no votes in the first ballot, another ballot will be held to decide which applicant shall be placed at the top of the ordered list, continuing to use the same procedure until one applicant obtains more than half the votes for first place.
- i) Once an applicant has been placed first on the ordered list, his or her name shall be removed from the voting and the process will be repeated to find the second-placed applicant, and so on until all the applicants have been placed on the ordered list.

VII - Composition of the jury

- President: Doctor Ana Maria de Melo Sampaio de Freitas, Vice-rector of the University of Algarve - with delegated competence.

Members:

Doctor Olívia Maria de Castro Pinho, Full Professor at the Faculty of Nutrition and Food Sciences of the University of Porto;

Doctor Catarina Ferreira Murinello de Sousa Guerreiro Fragoso Mendes, Associate Professor at the Faculty of Medicine of the University of Lisbon;

Specialist Lino Jorge de Jesus Mendes, Coordinating Professor at the Lisbon School of Health Technologies of the Polytechnic Institute of Lisbon;

Doctor Marisa Paula Duarte Fernandes de Andrade Baeta Guerreiro Cebola, Coordinating Professor of the Lisbon Higher School of Health Technologies of the Lisbon Polytechnic Institute;

Doctor Nídia Maria Dias Azinheira Rebelo Braz, Coordinating Professor of the School of Health of the University of Algarve.

VIII – Access to the tender procedure

The tender process may be consulted at the Human Resources Department of the University of Algarve, on floor 0 of the Administration Building at the Penha Campus of the University of Algarve in Faro, from 9:30 am to noon and from 2.30 pm to 4.30 pm, through previously scheduled appointment.

July 23rd, 2021. – The Rector, *Paulo Águas*